

Message

From: Greenberg, Ken [Greenberg.Ken@epa.gov]
Sent: 11/6/2013 2:00:51 AM
To: Greenberg, Ken [Greenberg.Ken@epa.gov]; Howell, Adam [Howell.Adam@epa.gov]; Karlson, Kristine [Karlson.Kristine@epa.gov]; Magnan, Eric [Magnan.Eric@epa.gov]; PERKINS, SUSANNE [Perkins.Susanne@epa.gov]; Polek, Jim [Polek.Jim@epa.gov]; Sakamoto, Glenn [Sakamoto.Glenn@epa.gov]; Tinger, John [Tinger.John@epa.gov]; Ty, Fatima [Ty.Fatima@epa.gov]
Subject: ENF-3-1 mini-retreat
Attachments: ENF-3-1 staff assignments table 110513.docx; Water Enforcement Branch - Strategic Plan 14 Traditional Ptmnt NPDES 110513.doc

All – I’m sending along a new version of the operating plan tables 1 – 4 that we’ll discuss at our mini-retreat tomorrow morning. I incorporated some comments I received from Laurie Kermish which I’ll explain tomorrow. In this version, for illustration purposes, I entered a first shot at quarterly action items for Adam’s White Mountain Apache cases in Table 2. This is to give you an idea of the type of outputs we’ll eventually populate into tables 2, 3 and 4.

I have also attached a table that shows staff assignments for cases and other responsibilities. Just a warning that this may include some mistakes, so we can make corrections as needed. There may also be a few instances where the table shows a case assigned to you but I haven’t yet discussed the assignment with you. Again, don’t consider this chart to be cast in concrete. We can make corrections, juggle assignments, etc. One of the purposes of this staff assignments chart is so you and I can see at a glance what your workload is. Looking at it this way, I think some folks may have too much on their platters so we may need to make adjustments. Finally, on the second page of the assignments table, I listed cases yet to be assigned.